

COVID-19 MANAGEMENT PLAN FOR PORT ELIZABETH RADIO FLYERS

SUBMITTED BY CHAIRPERSON, MICHEL BONTHUYS IN CONJUNCTION WITH
COMPLIANCE OFFICER, SHAUN RUTH

Port Elizabeth Radio Flyers have appointed a Covid-19 Compliance Officer, with the requisite authority to compile and implement this Management Plan in terms of the National Covid-19 Regulations and Guidelines.

The following stipulations form the basis of the Management Plan:

MEMBERS ALLOWED:

- Only members in good standing with both SAMAA and Perf, in the express opinion of the Committee, shall be allowed on Club Premises.
- No more than 15 members shall be present at the club at any one time.
- No members of the public, especially children, shall be allowed on the club premises, whether visiting of their own accord or invited by club members.
- It is the Chairperson's sole prerogative to allow a SAMAA member younger than 16 years of age on the premises, subject to suitable justification.

COMPLIANCE:

- The Covid-19 Compliance Officer is to be present at the club at all relevant times during permitted flying hours, and is authorised to enforce all restrictions specified in this plan.
- The Compliance Office may delegate this responsibility, at his/her sole discretion, to one or more suitable Designated Officials.
- The Permitted Flying Hours will be as follows:
 - Wednesdays : 07:00 to 13:00
 - Saturdays : 07:00 to 13:00
 - Sundays : 08:00 to 13:00
- Any member wishing to fly during the abovementioned Permitted Flying Hours is to enquire on the PERF Chatter WhatsApp group whether the Compliance Officer or Designated Official will be on duty. Flying activities are prohibited where neither of the aforementioned two officials is on duty.

- The Club has established a Registration/Screening station, operational during permitted flying hours. All members will be subject to Temperature Screening and the recording of their SAMAA Number, full names, and contact particulars, in the provided Daily Members Screening Register.
- Members will be required to complete the Member Screening Assessment Form when his/her temperature is read at above 37.5 degrees more than once during the Registration process.
- Suitable signage to be erected within the confines of the Clubhouse and Pit areas as appended in Annexure A.
- The club facilities to be suitably sanitised before the first reopening thereof, as well as during and after any use by members. Documentary proof in the form of photos and MSDS of chemicals used will be submitted to SAMAA.
- The pit facilities and flight lines to be suitably marked to facilitate social distancing of at least 2m.
- The wearing of Personal Protective Equipment (PPE) in the form of Face Masks or Face Shields is compulsory.
- Members are to provide their own aircraft stands, chairs, tables etc.
- The clubhouse will be open for the use of ablutions only.
- The kitchen area will be locked and out of bounds.
- The use of alcohol and social braais are strictly prohibited.
- The Compliance Officer to submit the completed Daily Member Screening Register sheets, together with the Member Screening Assessment Forms if any, to SAMAA on every Monday morning.
- The Compliance Officer to report to SAMAA, and the regulatory authorities, any COVID-19 positive tested members and assist with contact tracing of members, if required.
- In the event of any member testing positive, the Club shall ensure that:
 - All Club activities are suspended forthwith,
 - proper self-monitoring and self-isolation protocols have been implemented towards the affected members,
 - the Club facilities are re-sanitised,

- proof of the above is submitted to SAMAA before reopening of the Club facilities
- The Club to suspend all flying activities in the event that the Eastern Cape Province in its entirety, and/or the Port Elizabeth Metropole specifically, reverts to Covid-19 levels 4 or 5.
- The Chairperson is authorised, after due consideration and in conjunction with SAMAA, to issue the relevant travel permits to any member who is required to travel across municipal districts or provinces to access the club facilities.
- The club, and/or the member where appropriate, will carry the costs for the implementation of the stipulations above.

CLUB RETROFIT:

The Club Committee to ensure the club is retrofitted by facilitating the following:

- Suitable sanitising of all Tables, Chairs, Handrails, Door Handles on all entrances, Window Handles and Latches, Gate Controls and Locks, Light and Plug switches, Blinds & Curtains where applicable, Bathrooms & Kitchens, Peg Boards, Gazebos/Pits and start-up area, and Vacuuming of Premises where applicable.
- Provision of:
 - Hand Sanitizers min 70% alcohol based
 - A Sanitiser Station
 - A Thermal Scanner
 - A Registration/Screening Station for Members
 - Disinfectant wipes for Registration Table and other surfaces
 - Paper towel dispensers + refills, and especially remove all cloth towels
- Removal of all magazines and other removable paraphernalia from clubhouse.
- Designation of Pit Areas and Flight line to facilitate 2m distancing.
- Erecting all notices/signage regarding regulations, social distancing et al.
- Locking the kitchen area.

This Management Plan is applicable during the first period of the suspension of lockdown conditions for Radio Controlled Aviation activities, and is subject to relaxation as and when applicable National Regulations and guidelines are appropriately relaxed.

The safety of Club Members is however of paramount importance, and the Club Committee accordingly has the right to continue applying these and additional restrictive measures where necessary, notwithstanding the relaxation of the National Regulations and Guidelines as mentioned above.

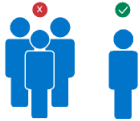
Thus signed and dated this _____ day of _____ 2020

MICHIEL BONTHUYS
CHAIRPERSON

SHAUN RUTH
COMPLIANCE OFFICER

ANNEXURE A
SIGNAGE TO BE ERECTED

Kindly limit the number
of members present to
15



Kindly note:

All Members to be screened prior to entering Clubhouse and Pit areas.

All Members to be recorded on the Attendance Register.

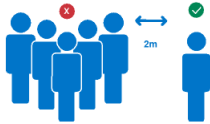
Kindly Note:

Should you feel ill, proceed to obtain medical attention,

Go home and self-isolate.

Immediately notify your Club Compliance Officer

Kindly practice Social
Distancing at all times



Kindly sanitize your
hands upon entering



Kindly sanitize surfaces
with wipes before use.
Throw in the bin after use.



Kindly cough and sneeze
into your flexed elbow



Kindly wash your hands
regularly, for at least 20
seconds



Kindly note Sharing of
Tools and Equipment
Prohibited



Kindly wear Personal
Protection Equipment at all
times whilst on Club
Premises

